
LAC VIEUX DESERT BAND OF LAKE SUPERIOR CHIPPEWA INDIANS

HUMAN RESOURCES

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**JOB DESCRIPTION**

POSTED: AUGUST 29, 2017 DEADLINE: UNTIL FILLED

POSITION: (2) Maintenance Tech III

DEPARTMENT: Facilities

SUPERVISOR: Maintenance Supervisor/Forman

LOCATION: Resort

EMPLOYMENT: Full-Time/Part-Time

PAY RATE: Pay Scale 7 (\$9.25 to \$12.16 per hour D.O.E.)

DESCRIPTION:

The Maintenance Tech III will perform routine maintenance duties including rough carpentry, painting, light Mechanical work and other duties assigned by the Supervisor.

RESPONSIBILITIES:

- Provide excellent Guest Service to guests, internal and external through active guest engagement and positive attitude.
- Reports to the Supervisor to receive daily assignments.
- Uses own tools or obtains additional tools and supplies from Maintenance Room.
- Responds to maintenance requests promptly.
- Assists with all Department projects.
- Does minor mechanical repairs as needed.
- Performs simple carpentry tasks, such as installing shelves, hooks, wall repair.
- Changes light bulbs, replace fixtures light mechanical work and repairs.
- Does touch-up painting as required.
- Assists in outside ground maintenance as needed general equipment cleaning, general pond maintenance, operating small equipment and such as mowers and trimmers.

- Assist with loading or unloading trucks and moving furniture when needed.
- Awareness of safety hazards and applicable safety precautions required with tools being used and area work is performed in.
- Maintains tools and maintenance equipment in working order and keeps maintenance room in neat condition.
- Vision (with correction) sufficient for reading, performing repairs, and painting.
- Sufficient manual dexterity to operate tools and machinery.
- Sufficient physical agility to work from ladders or on roof if necessary.
- Due to the dynamic Casino Environment from time to time, we require employees to be flexible and assume other responsibilities assigned by management.

MINIMUM QUALIFICATIONS:

- High school diploma or GED equivalent.
- Must be a steady, reliable worker.
- Must be able to read simple instructions and follow simple diagrams.
- Must be able to perform tasks independently after being given instructions.
- Must have general knowledge of equipment used in mechanical, electrical and construction repair techniques.
- Ability to lift up to 50 pounds frequently in carrying out duties.
- Must be willing to work outside as directed.
- Must be able to work nights, weekends and holidays as required.
- Must pass background checks and other pre-employment screenings.

PREFERRED QUALIFICATIONS:

- Possess and maintain a valid state driver's license and be insurable under the Tribes fleet policy.

The above statements are intended to describe the general nature and level of work performed by people assigned to this classification. They are not intended to be construed, as an exhaustive list of all responsibilities, duties and skills required of personnel so classified. Management retains the right to add or to change the duties of the position at any time. Must be able to pass a pre-employment drug screen and applicable background checks related to the position.

OUR MISSION

Our Mission is to provide an exceptional and memorable experience to every Guest, every time. Each Team Member will demonstrate a high level of professionalism, provide a safe, clean and entertaining experience for all Guests, internal and external.

Integrity, Service, Professionalism, Value. This is our **PROMISE**.

Date Approved by the Tribal Council: February 27, 2017