



JOB VACANCY

REPOSTED: SEPTEMBER 29, 2017 DEADLINE: UNTIL FILLED

POSITION TITLE: **Bar Back**

DEPARTMENT: **Food & Beverage**

STATUS: **Full Time/Part Time**

REPORTS TO: **Lead Bartender**

PAY RATE: **Pay Grade 6 (\$9:00 - \$11.50 per/hour. D.O.E.)**

DESCRIPTION:

It is the responsibility of the lead bartender and bartenders to train the bar back in the operation of each bar.

RESPONSIBILITIES:

- Provide excellent Guest Service to guests, internal and external through active guest engagement and positive attitude.
- Must learn all drink recipes and method of preparing drinks in correct glassware.
- Responsible for learning the operation of liquor, soda and juice guns.
- Types, classes and brand names of the products we offer for sale and what to offer a customer in the event he orders an item we do not offer.
- Must learn the operation of the cash and comp procedures; blenders, strainers, coffee makers, glass washers and coolers.
- Responsible for performing all cleaning and stocking functions for the dry goods and liquor rooms as listed below:
 - a. You must have all beer kegs, soda bibs and co2 tanks changed and operating at all times. In addition, by the end of the shift, all empties must be returned and replaced.
 - b. You must know what chemicals are to be put in the glass washers and sinks, and always have them supplied.

- c. The dish washer must always be clean, at a temperature of 140°, and with the correct sanitizers added.
 - d. The cleaning schedule must be adhered to and monitored.
 - e. Coolers should be neatly stocked and rotated according to dates.
 - f. Fruit, milk, etc. must be kept off the floor in the walk-in coolers.
 - g. The dolly must be stored away where it won't be in the way of customers and team members.
 - h. Assist with stocking the beverage stations.
- Must learn to act without supervision.
 - Due to changes and modification in your job from time to time, we require employees to be flexible and assume other responsibilities assigned by management as management sees the necessity.
 - Must learn to accept the responsibility of running the bar and to make decisions that need to be made; will develop a professional initiative prior to a permanent promotion to bartender.

MINIMUM QUALIFICATIONS:

- Must have a High School diploma or G.E.D.
- Must have some bar knowledge.
- Able to lift 100 pounds.
- Must be able to work weekends and holidays
- Must be able to work in a fast paced environment.
- Able to communicate sufficiently with team member and supervisors.
- Responsible for successful completion of TIPS training class (responsible service of alcohol).
- Responsible for completing a Title 31 training.
- Must be able to obtain a gaming license

Important Notice:

This job description is not an exclusive or exhaustive list of all job functions that a team member in this position may be asked to perform from time to time.

The above statements are intended to describe the general nature and level of work performed by people assigned to this classification. They are not intended to be construed, as an exhaustive list of all responsibilities, duties and skills required of personnel so classified. Management retains the right to add or to change the duties of the position at any time. Must be able to pass a pre-employment drug screen and applicable background checks related to the position.

OUR MISSION

Our Mission is to provide an exceptional and memorable experience to every Guest, every time. Each Team Member will demonstrate a high level of professionalism, provide a safe, clean and entertaining experience for all Guests, internal and external.

Integrity, Service, Professionalism, Value. This is our **PROMISE**.

Date Approved by the Tribal Council: September 26, 2017