
LAC VIEUX DESERT BAND OF LAKE SUPERIOR CHIPPEWA INDIANS

HUMAN RESOURCES

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**JOB DESCRIPTION**

POSTED: SEPTEMBER 29, 2017 DEADLINE: UNTIL FILLED

POSITION: Drop/Count Team Member

DEPARTMENT: Drop Team

SUPERVISOR: Drop/Count Team Supervisor

LOCATION: Resort

EMPLOYMENT: Full-Time/Part-Time

PAY RATE: Pay Grade 4 (\$8.50 to \$10.41 per hour D.O.E.)

DESCRIPTION:

Will primarily be responsible to collect and count revenue from slot machine and table games. The employee is occasionally required to stand; walk; and stoop, kneel, bend. The employee must be able to lift and/ or move up to 50 pounds.

RESPONSIBILITIES:

- Provide excellent Guest Service to guests, internal and external through active guest engagement and positive attitude.
- Responsible to collect and count revenue from slot machine and table games.
- Responsible to reconcile, total, record, and maintain revenue information.
- Must follow all control procedures.
- Must know, understand, and adhere to all policies and procedures of the Casino and Finance Department.
- Will perform all other duties as assigned.
- Reports directly to the Count Team Supervisor.
- Due to the dynamic Casino Environment from time to time, we require employees to be flexible and assume other responsibilities assigned by management.

MINIMUM QUALIFICATIONS:

- High School diploma or GED.
- Must be physically fit to perform job duties including lifting up to 50 pounds and bending.
- Must possess good math skills.
- Must be willing to work weekends, nights, and holidays.
- Must pass background checks and other pre-employment screenings.
- Must be able to receive and maintain a Gaming License.

PREFERRED QUALIFICATIONS:

- Previous experience with large sums of money and counting accuracy.

The above statements are intended to describe the general nature and level of work performed by people assigned to this classification. They are not intended to be construed, as an exhaustive list of all responsibilities, duties and skills required of personnel so classified. Management retains the right to add or to change the duties of the position at any time. Must be able to pass a pre-employment drug screen and applicable background checks related to the position.

Date Approved by the Tribal Council: December 27, 2016